



THE OPHELIA PROJECT NATIONAL CONFERENCE 2008
BULLYING CRISIS: *Exploring Dimensions Of Relational Aggression*

THE HOTEL ORRINGTON – EVANSTON, ILLINOIS
OCTOBER 16-17, 2008

EXHIBITOR INFORMATION

Don't miss the opportunity to put your product in front of 300 educators, clinicians and other professionals working with youth!

The Exhibit Area is situated in the main traffic area adjacent to the conference rooms

LIMITED NUMBER OF TABLES AVAILABLE
(not open to book vendors/sellers)

EXHIBIT HOURS & SET-UP

- **Thursday:**
 - Set-up Hours:** 6:30-7:30am
 - Registration Hours: 8:00-9:00am
 - Break: Mid-Morning
 - Lunch: 12:00-1:00pm
 - Break: Mid-Afternoon
 - Book Signings: Not yet scheduled

- **Friday:**
 - Set-up Hours:** 6:30-7:30am
 - Registration Hours: 8:00-9:00am
 - Break: Mid-Morning
 - Lunch: 12:00-1:00pm
 - Break: Mid-Afternoon
 - Closing: 4:00pm
 - Book Signings: Not yet scheduled

AUDIENCE

- Expected attendance: 300
- Parents, educators, practitioners, youth leaders, counselors & other professionals working with children & adolescents

FEES

- \$500 per table
- \$400 per table for two or more tables
- Includes:
 - One 8-ft skirted table
 - 2 chairs
 - Electrical outlets adjacent to area
 - Listing in conference brochure
 - Breakfast, lunch & breaks for one

The Ophelia Project National Conference 2008
The Hotel Orrington – Evanston, Illinois
October 16 & 17, 2008

Exhibitor Registration

Company Name: _____

Contact Name: _____

Address: _____

_____ City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

E-mail: _____

Name of person(s) manning the exhibit: 1. _____

2. _____

Please reserve an Exhibitor Table for us at the Ophelia Project National Conference.

Number of tables required:

Payment enclosed in the amount of: \$ _____ (Pricing below)

Please make checks payable to The Ophelia Project and mail to:

**Attention: Diane Mitra
The Ophelia Project
718 Nevada Drive
Erie, PA 16505**

Price: One six-foot table: \$500 each (includes breakfast, lunch & breaks for one)
Two or more: \$400 each (includes breakfast, lunch & breaks for two)

PAYMENT MUST ACCOMPANY REGISTRATION

Deadline: September 22, 2008

For information contact Diane Mitra: 814-459-1670 or dianemitra@velocity.net

Exhibitor Agreement

1. Exhibitor must abide by all rules and regulations set forth by the Hotel Orrington and The Ophelia Project in the interest of public safety.
2. Exhibitor must not display anything of a hazardous nature to others. Items such as lighted candles cannot be used in table decorations, etc.
3. Loud music and other noise-producing activities are not allowed.
4. No disruptive activity, solicitous or otherwise is allowed in the Exhibit Area.
5. The Exhibitor will not hold The Ophelia Project or the Hotel Orrington responsible for lost or stolen articles. **Items of value must not be left on display unattended or overnight.**
6. Full payment is required to reserve space. If the Exhibitor cancels prior to September 22, 2008, 50% of the fee will be refunded. There will be no refunds after September 22, 2008.
7. The Ophelia Project reserves the right to restrict items and information to be sold or given away by the Exhibitors. We reserve the right to invite companies and organizations whose products are not in conflict with The Ophelia Project's message of healthy choices.
8. **BORDERS IS DESIGNATED AS THE ONLY BOOKSELLER FOR THE CONFERENCE. Books cannot be sold by any other vendors.**
9. If The Ophelia Project cancels the conference, compensation will be restricted to a refund of the registration amount only.
10. The Ophelia Project does not make any guarantees regarding the number of conference attendees.
11. The Ophelia Project is not liable for any personal injury or damage to property. It is the Exhibitors' responsibility to gain information relating to insurance, licensing, and other legal documents, which may be required by the state of Illinois.
12. **No materials will be accepted by the hotel prior to two days before the conference. Limited storage is available for boxed items. The hotel is unable to store portable booths or large display boards shipped ahead. You must call the hotel for specific addressing requirements. All fees associated with delivery and storage are the responsibility of the exhibitor.**

Disclaimer:

The exhibitor indemnifies and agrees to hold harmless the hotel, its officers, directors, employees and agents from and against any actions, losses, costs, damages, claims and expenses (including attorney's fees arising from any damage to property or bodily injury to exhibitor, his agents, representatives or employees by reason of the exhibitor's occupancy or use of the exhibition facilities).

The hotel cannot be responsible for the safekeeping of equipment, displays, supplies, written materials or any other valuable items left in the meeting rooms, conference areas, etc.

Nothing shall be posted on, nailed or screwed or otherwise attached to column, walls, floors or other parts of the building or furniture. Distribution of promotional gummed stickers or labels is strictly prohibited.

Anything in connection therewith necessary or proper for the protection of the building, equipment or furniture will be at the expense of the exhibitor.

I agree to abide by the above rules and regulations.

Name: _____
Company: _____
Title: _____
Signature: _____ **Date:** _____